

Master's Check List

Ship's Name:		DNV ID No.:	
Code	Item	Check with respect to	1)
0100	Ship certificates/logbooks	Validity, stamps, signatures, endorsements & entries	
0200	Crew	Cert. of competence, number/composition, medical certificates	
0300	Accommodation	Cleanliness, vent./heating, sanitary, lighting, medical equipment	
0400	Food and catering	Galley/handling spaces, provisions, F.W. pipes & tanks	
0500	Working spaces	Ventilation, heating, lighting	
0600	Life saving appliances	Safety Equipment Certificate	
0610	Lifeboats	Condition of lifeboats hull and attachments	
0611	Lifeboat inventory	Inventory list/last CEC survey	
0620/5	Life rafts	Number, auto-release, condition, last service date	
0630/5	Launching arrangement	Condition for launching and brakes	
0640	Distress signals/pyrotechnics	Number and expiry date	
0650	Life buoys	Number and condition, marking, retro-reflective tape, quick release, smoke signals expiry date, self-igniting lights, lifeline	
0660/6	Life jackets/thermal aids	Number and condition, lights, whistles retro-reflective tape	
0673	2-way radiotelephone/survival craft	Operating condition	
0690	Line throwing apparatus	Number and expiry date	
0695	Training/instructions manual	Availability on board	
0700	Fire fighting appliances	Safety Equipment Certificate	
0711	Inert gas system	Operation condition, alarms	
0715	Detection	Alarm	
0720	Fire fighting equipment	Portable fire extinguishers; number position, last service	
0725	Fixed fire extinguishing installation	Firemain	
0725	Fixed fire extinguishing installation	Service of CO2/liquid foam installations	
0730	Equipment/gen. appliances	Number and condition of hoses, nozzles etc.	
0735	Personal equipment	Number, condition and position of fireman outfit	
0740	Pumps	Operating condition of main fire pumps & fire line pressure	
0740	Pumps	Operating condition of emergency fire pumps & fire line pressure	
0745	Fire dampers	Operating condition, seized/corroded	
0745	Quick closing valves	Operating condition, seized	
0800	Accident prevention	Personal equip., protection machines/parts, pipes/wire insulation	
0900	Safety in General	Safety Construction Certificate	
0910	Hydraulic & other closing devices/watertight doors	Tightness: packing, dogs/clamps, hinges Strength: corrosion, cracks	
0915	Signs & indicators	Provided as required	
0920/5	Safety plans, musters/drills	Provided as required, including fire & damage control	
0930	Stability and strength	Approved loading manual on board	
0935	Construction, decks, bulkheads, hull	Excessive corrosion/pitting, cracks, buckling and other damage	
0935	Construction, stiffeners, piping	Excessive corrosion/pitting, cracks, buckling and other damage	
0945	Emergency lighting/batteries	Operating condition, including emergency generator, where fitted	
0950	Electrical equipment in general	Insulation, earthing and cleanliness/dryness	
0955/6	Pilot/accommodation ladder	Condition for safe access (including gangways)	
0960	Means of escape	Marking, condition and obstructions	
1000	Alarm signals	Testing of general alarm, fire alarm etc.	
1100	Cargo	Loading and unloading equipment, dangerous goods, tanks etc.	
1200	Load lines	International Load Line Certificate	
1220	Freeboard marks	Marking and position	
1230	Railings/cat walks	Corrosion, cracks, buckling, missing parts etc.	
1240	Cargo and other hatchways	Corrosion, cracks, buckling to coaming, stays etc.	
1250	Hatch covers	Corrosion, tightness, packing, handles/clamps	
1270	Doors	Corrosion, tightness, packing, handles/clamps	
1275	Ventilators/air pipes, casings	Corrosion, tightness/operating condition	
1284	Cargo ports etc.	Tightness: packing, dogs/clamps, hinges etc. Strength: corrosion, cracks Monitoring: alarms, video surveillance	
1300	Mooring arrangements	Condition of ropes/wires, anchoring devices, winches/capstans	
1400	Propulsion/auxiliary m/c		
1410/30	Main & auxiliary engines	Leakage, instrumentation etc.	
1420	Cleanliness of engine room	Oil traces in bilge and other parts in the engine room	
1440	Bilge pumping arrangement	Bilge pump and bilge high level alarm	
1460	Guards/fencing around dangerous machinery parts	Damage or missing parts	
1500	Navigation	Safety Equipment Certificate	
1510/20	Equipment incl. shipborne	Provided as required and acceptable operation condition	
1530	Radar	Operating condition	
1540/1	Gyro and magnetic compass	Operating condition and last calibration	
1550	Lights, shapes, sound-signals	Operating condition of navigation and day lights	
1560/70	Nautical charts & publications	Availability on board and validity up-to-date	
1600	Radio	Safety Radio Certificate	
1620/1	Main, reserve installations/GMDSS	Operating condition	
1671	Float-free satellite EPIRB	Validity of battery and hydrostatic release	

Code	Item	Check with respect to	1)
1675	Ship's radar transponder	Battery expiry date	
1677	Emergency source of energy	Specific gravity of battery acid more than 1.24 g/cm ³	
1700	Marine Pollution – Annex I	IOPP Certificate	
1710	Oil record book	Availability on board and correct entries up-to-date	
1721	Retention of oil on board	Sludge tanks capacity & arrangement/delivery to shore facilities	
1730	Oily water sep./filtering equipment	Approved drawings and operating condition alarm & function test	
1740	Oil discharge monitoring & control	Operating condition and function test	
1745	15 PPM alarm arrangements	Operating condition and auto-stop (Harbour mode)	
1770	SBT & COW, ODM, CBT, SOPEP	Arrangements and approved manuals	
1800	Tankers		
1820	Cargo pump room/handling spaces	Ventilation, leakage & lights protective covers	
1830	Cargo transfer	Condition of cargo system, leakage etc.	
1840	Instrumentation	Operating condition (emergency stop)	
1850	Fire protection cargo deck	Condition of fire fighting equipment	
1860	Personal protection	Condition and storage	
1900	Marine Pollution – Annex II	ICC/NLS Certificate	
1910	Cargo record book	Entries up-to-date	
1911	P & A manual	Available on board in approved form	
1925	Residue discharge system	Function	
2000	SOLAS Operational Control		
2010	Muster list	Entries up-to-date	
2015	Communication	Communication between bridge, engine room and steering gear room	
2020	Fire drills	Regularly held	
2025	Abandon ship drills	Regularly held	
2030	Damage control plan	Posted in approved form as required	
2035	Fire control plan	Posted in approved form as required	
2040	Bridge operation	Bridge/engine control system and navigational instruments	
2045	Cargo operation	Manual/remote control and gauging/alarm system	
2050	Operation of machinery	Manual/remote operation, alarm and trip functions	
2055	Manuals, instructions, etc.	Loading/stability manual and valid instructions	
2060	Dangerous goods or harmful substances in packaged form	Storage, ventilation, monitoring of explosive/toxic gases and electrical equipment/cables in cargo spaces	
2100	MARPOL Operational Control		
2110	Oil and oily mixtures from machinery spaces	Proper entries in the Oil Record Book	
2115	Loading, unloading and cleaning procedures for cargo spaces of tankers	Carried out according to procedure in the approved manuals (COW, CBT and loading manuals)	
2120	Garbage	Handling, storage and disposal procedures and arrangements	
2200	Marine Pollution – Annex III		
2210	Packaging	Adequacy to minimise hazard to marine environment	
2220	Marking and labeling	Correct technical name and a distinctive label 'Harmful Contents'	
2230	Documentation	Correct tech. name, cert. of proper packing, stowage plan etc	
2240	Stowage	Proper, safe and secure stowage	
2500	ISM Related Deficiencies	Safety Management Certificate & Document of Compliance	
2510	Safety and environmental policy	Documented safety, pollution prevention & compliance policy	
2515	Company responsibility & authority	Known & documented incl. interrelation between persons involved	
2520	Designated person(s) ashore	Known to personnel, supported by top management with resources	
2525	Master's responsibility & authority	Known to personnel and documented incl. his overriding authority	
2530	Resources & personnel	Crew composition, fitness, familiarisation, communication & training	
2535	Plans for shipboard operations	Procedure documented, known and available incl. personnel tasks	
2540	Emergency preparedness	Procedure, drills and Company response documented & available	
2545	Non-conformities, accidents and hazard occurrences	Reports and analysis documented incl. corrective/preventive actions	
2550	Maintenance of ship and equipment	Maintenance routines, testing and records documented & implemented	
2555	Documentation	Safety Management System approved, updated & available	
2560	Verification, review & evaluation	Internal audits & evaluation carried out by Company and documented	
2565	Certification, verification & control	Valid SMC & DOC by Recognised Organisation incl. periodical audits	
	Special National Requirements	Additional national requirements for the relevant Port State	

1): X = In order N = Not checked R = Deficient NA = Not applicable

Date:	Signature:	Ship Stamp:
Place:	Name:	